



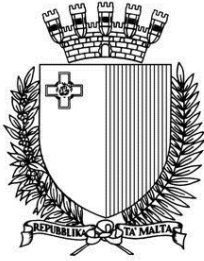
## Office of the Electoral Commission

### Audit Services

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### Expression of Interest

Reference Number: 3/15  
Date of Publication: 5<sup>th</sup> October 2015  
Closing Date: 21<sup>st</sup> October 2015 12:00 (noon) CET



The Electoral Commission requests Audit and Accountancy Firms to convey their interest in providing the required professional auditing services to the Electoral Commission in accordance with and for the purposes of all the various relevant provisions and requirements emanating from the Financing of Political Parties Act (Chap. 544). This is a three-year assignment with the option to extend for a further period at the discretion of the Electoral Commission.

While any queries or requests for clarification on the subject are to be made by email to the Chief Electoral Commissioner at [joseph.church@gov.mt](mailto:joseph.church@gov.mt), by not later than Thursday, 15 October 2015, the expressions of interest are to be submitted in writing and addressed to the Chief Electoral Commissioner, Office of the Electoral Commission, Evans Building, Merchants Street, Valletta, VLT 2000, by not later than Wednesday, 21 October 2015.

Apart from all relevant details, such expressions of interest, for the provision of the aforementioned services, should include:

- A declaration unequivocally confirming that the Audit and Accountancy Firm is not, directly or indirectly, affiliated with, and does not provide any services to any political party or any company in which a political party may be in any way involved or have any interest;
- Affirmation that the Audit and Accountancy Firm possesses sufficient organisational back-up to be able to meet at all times the demands of all relevant provisions in the Financing of Political Parties Act (Chap. 544), within time-frames as set by the Electoral Commission; and
- The full name of the Audit and Accountancy Firm, the complete list of the Firm's full-time personnel performing audit work, its postal, email and website addresses, its telephone numbers, and the name, surname and telephone number/s of the contact person.

While all communications will be duly acknowledged, the Electoral Commission will be holding a briefing session with the interested Audit and Accountancy Firms to provide further details on its requirements. Offers with financial proposals, based on the requirements of the Electoral Commission, are thereafter to be received in a sealed envelope marked **Confidential** and sent **by hand** to the Chief Electoral Commissioner, Office of the Electoral Commission, Evans Building, Merchants Street, Valletta, VLT 2000, by not later than **12.00 noon of Thursday, 12 November 2015**.